



## ST MARY'S PARISH PRIMARY SCHOOL PINK FAMILY FORM

Please complete and return to the office by

**FRIDAY 28 FEBRUARY 2020**

These forms are required to be completed by all families currently at St Mary's.

FAMILY MAILING DETAILS		
Family Surname:		
Mail to be addressed to: [eg Mr & Mrs Smith]		
Residential Address:	Town/City	Post Code
Postal Address:	Town/City	Post Code
Family Phone Number:	Mobile:	

Occupational Group	Residential Father/Guardian	Residential Mother/Guardian
(Refer to insert "List of Parental Occupations" on the next page)	Group A <input type="checkbox"/>	Group A <input type="checkbox"/>
	Group B <input type="checkbox"/>	Group B <input type="checkbox"/>
	Group C <input type="checkbox"/>	Group C <input type="checkbox"/>
	Group D <input type="checkbox"/>	Group D <input type="checkbox"/>
	Group N <input type="checkbox"/>	Group N <input type="checkbox"/>
		Job Title: _____
	Employer Name: _____	Employer Name: _____

EMERGENCY CONTACT DETAILS (other than a parent/guardian listed)	
Name:	
Contact Number:	
Relationship to student:	Office Use Entered:     /     /

# PARENTAL AUTHORITY AND CONSENT FORM

Valid until 28 February 2021

1<sup>st</sup> Child's Full  
Name

	Date of birth:	Grade/class
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(Tick the box  
beside the appropriate paragraph)

- I certify that my child does not, to my knowledge, suffer from any illness or disabilities which might interfere with or inhibit any medical or dental attention or treatment.

Or

- I **give notice** that my child suffers from the following illnesses or disabilities and/or takes medication which might interfere with or inhibit any medical or dental attention or treatment, but **certify** that to my knowledge that my child does not suffer from any illnesses or disabilities or take medication which might interfere with or inhibit any medical or dental attention or treatment.


(If insufficient space, please attach a statement on a separate sheet)

2<sup>nd</sup> Child's Full  
Name

	Date of birth:	Grade/class
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(Tick the box beside the appropriate paragraph)

- I certify that my child does not, to my knowledge, suffer from any illness or disabilities which might interfere with or inhibit any medical or dental attention or treatment.

Or

- I **give notice** that my child suffers from the following illnesses or disabilities and/or takes medication which might interfere with or inhibit any medical or dental attention or treatment, but **certify** that to my knowledge that my child does not suffer from any illnesses or disabilities or take medication which might interfere with or inhibit any medical or dental attention or treatment.


(If insufficient space, please attach a statement on a separate sheet)

3<sup>rd</sup> Child's Full  
Name

	Date of birth:	Grade/class
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(Tick the box  
beside the appropriate paragraph)

- I certify that my child does not, to my knowledge, suffer from any illness or disabilities which might interfere with or inhibit any medical or dental attention or treatment.

Or

- I **give notice** that my child suffers from the following illnesses or disabilities and/or takes medication which might interfere with or inhibit any medical or dental attention or treatment, but **certify** that to my knowledge that my child does not suffer from any illnesses or disabilities or take medication which might interfere with or inhibit any medical or dental attention or treatment.


(If insufficient space, please attach a statement on a separate sheet)

## CONSENT

- 1 I consent to my child/children leaving the school (under the supervision of a teacher) to participate in school activities held at the Church, our Annual Sports Carnival at Alexandra Oval, Ararat in Term 1 and our offsite emergency evacuation point at Gordon St Oval, Ararat.
- 2 I consent to my child/children participating in activities organised or available at school, or outings and excursions organised by the school within the Ararat and wider Grampians Zone area, providing that such outings and excursions are advertised beforehand in the school newsletter. I understand that this may involve travelling by bus.
- 3 I consent to the school, by its servants or agents, seeking such medical or dental advice on behalf of my child/children as it sees fit in the event of accident or illness if in the opinion of the attending medical or dental practitioner or medical officer my child/children require/s medical or dental attention or treatment including but not limited to the administration of anaesthetic, blood transfusion or the performance of any surgical operation, to such medical or dental practitioner or medical officer giving such attention or treatment.
- 4 I certify that the consent I have given on this form is valid at all times while my child/children is/are in the custody of the school including but not limited to such times as my child/children is/are at school or attending or participating in outings or excursions organised by the school.
- 5 I certify that I understand that the school will take all reasonable care in the event of my child/children suffering an accident or illness, but that it will not be responsible for the costs of any medical or dental attention or treatment administered to my child/children in such an event, nor will it be responsible directly or indirectly for any act or omission of any medical or dental practitioner or medical officer attending or treating my child/children.
- 6 I understand that the school will not be held liable for ambulance or other transport costs.
- 7 Personal information collected from students is regularly disclosed to their parents or guardians. On occasions information such as academic or sporting achievements, photos, student activities and other news is published in school newsletters and on our school internet site.
- 8 On the school website there are images of students, but we only ever use group photographs and we never identify the student's name, only class and year number. We invite local press to school events and they are expected to follow school policy on the publication of photographs of students. When a story is about an individual achievement, we will always seek your consent before passing information or photographs to the press for publication. Unless a story features an individual child, only group photos are published and students identified by first name and year only.
- 9 Parents may seek access to personal information collected about them and their son/daughter by contacting the Principal. There will be occasions when access is denied. Such occasions would include where access would have an unreasonable impact on the privacy of others, where access may result in a breach of St Mary's duty of care to the student, or where students have provided information in confidence.
- 10 St Mary's from time to time engages in fundraising activities. Information received from you may be used to make an appeal to you. We will not disclose your personal information to third parties for their marketing purposes. Silent telephone numbers will not be disclosed.
- 11 We will include your contact details in a school directory, access to which is restricted to **staff only**.
- 12 If you provide St Mary's with the personal information of others, such as emergency contacts, we ask you to inform them that you are disclosing that information to St Mary's and why, and that they can access that information and that St Mary's does not usually disclose the information to third parties.

- 13 I understand that my child will use technology to access and store information as a result data will be stored locally and may also be stored on servers that are located outside of Australia. Students will be educated around protecting their privacy and staying safe online.

Please sign below to acknowledge that you have read and accept the school's provision for protecting the privacy of students and parents as described in the Collection Notice above.

Parent/Guardian's Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## ST MARY'S PARISH PRIMARY SCHOOL STANDARD COLLECTION NOTICE

1. St Mary's Parish Primary School collects personal information, including sensitive information about students and parents or guardians and family members before and during the course of a student's enrolment at St Mary's Parish Primary School. This may be in writing or in the course of conversations and may be direct from the individual or from another source. The primary purpose of collecting this information is to enable St Mary's Parish Primary School, Catholic Education Offices and the Catholic Education Commission of Victoria Ltd (CECV) to meet its educational, administrative and duty of care responsibilities to the student to enable them to take part in all the activities of St Mary's Parish Primary School.
2. Some of the information St Mary's Parish Primary School collects is to satisfy St Mary's Parish Primary School's legal obligations, particularly to enable St Mary's Parish Primary School to discharge its duty of care.
3. Laws governing or relating to the operation of a school require certain information to be collected and disclosed. These include relevant Education Acts and Public Health and Child Protection laws.
4. Health information about students (which includes information about any disability as defined by the *Disability Discrimination Act 1992*) is sensitive information within the terms of the Australian Privacy Principles (APPs) under the *Privacy Act 1988*. St Mary's Parish Primary School may require medical reports about students from time to time and may otherwise collect sensitive information about students and their families.
5. If any personal information requested by St Mary's Parish Primary School is not provided, this may affect St Mary's Parish Primary School's ability to enrol a student, respond to enquiries, provide the student with educational and support services or allow a person to visit St Mary's Parish Primary School.
6. St Mary's Parish Primary School may disclose personal and sensitive information for **administrative, educational and support purposes** (or may permit the information to be directly collected by third parties). This may include to:
  - School service providers such as the CECV, Catholic Education Offices, school governing bodies and other dioceses
  - Third party service providers that provide online educational and assessment support services or applications (apps) \*, which may include email and instant messaging
  - School systems, including the Integrated Catholic Online Network (ICON) and Google's 'G Suite' including Gmail\*\*. Limited personal information^ may be collected and processed or stored by these providers in connection with these services
  - Health service providers, and people providing educational support and health services to St Mary's Parish Primary School, including specialist visiting teachers, sports coaches, volunteers, counsellors and providers of learning and assessment tools

- Assessment and educational authorities, including the Australian Curriculum, Assessment and Reporting Authority
  - Anyone to whom St Mary's Parish Primary School is required or authorised to disclose the information to by law, including under child protection laws.
  - CECV and Catholic Education Offices to discharge its responsibilities under the *Australian Education Regulation 2013* (Regulation) and the *Australian Education Act 2013* (Cth) (AE Act) relating to students with a disability, including ongoing evaluation of funding adequacy for individual students
  - CECV to support the training of selected staff in the use of schools' systems, such as ICON
  - Another school to facilitate the transfer of a student
  - Federal and State government departments and agencies acting on behalf of the government e.g. for audit purposes
7. St Mary's Parish Primary School is required by the Federal *Australian Education Regulation (2013) and Australian Education Act 2013* (Cth) (AE Act) to collect and disclose certain information under the *Nationally Consistent Collection of Data* (NCCD) on students with a disability. St Mary's Parish Primary School provides the required information at an individual student level to the Catholic Education Offices and the CECV, as an approved authority. Approved authorities must comply with reporting, record keeping and data quality assurance obligations under the NCCD. Student information provided to the federal government for the purpose of the NCCD does not explicitly identify any student.
  8. Personal information collected from students is regularly disclosed to their parents or guardians.
  9. St Mary's Parish Primary School may also use cloud computing service providers such as Google S-Suite to store personal information (which may include sensitive information) on their servers in the 'cloud'. These servers may be located in or outside Australia. This may mean that personal information may be stored or processed outside Australia. \*\*\*
  10. St Mary's Parish Primary School makes reasonable efforts to be satisfied about the protection of any personal information that may be collected, processed and stored outside Australia in connection with any cloud and third party services and will endeavour to ensure it will be located in countries with substantially similar protections as the APPs.
  11. As St Mary's Parish Primary School uses Google's G-Suite including Gmail, some personal information (usually limited to name and email address) about students, parents or guardians may be transferred, stored and processed by Google in the United States, or in any other country through which Google provides these services or where it processes and stores information. This personal information will be stored and processed by Google in accordance with Google's terms and conditions stated in the GSuite for Education Agreement which St Mary's Parish Primary School entered into with Google.
  12. St Mary's Parish Primary School's Privacy Policy contains further information about its use of cloud and other third party service providers and any of their overseas locations.
  13. Where personal, including sensitive information is held by a cloud computing service provider on behalf of CECV for educational and administrative purposes, it may be stored on servers located within or outside Australia.
  14. School personnel, St Mary's Parish Primary School's service providers and the CECV and its service providers, may have the ability to access, monitor, use or disclose emails, communications (e.g. instant messaging), documents and associated administrative data for the purposes of administering the ICON system and ensuring its proper use.
  15. St Mary's Parish Primary School may disclose limited personal information to St Mary's Parish Primary School parish to facilitate religious and sacramental programs, and other activities such as fundraising

St Mary's Parish Primary School's Privacy Policy is accessible via St Mary's Parish Primary School website or from St Mary's Parish Primary School office. The policy sets out how parents, guardians or students may seek access to, and correction of their personal information which St Mary's Parish Primary School has collected and holds. However, access may be refused in certain circumstances such as where access would have an unreasonable impact on the privacy of others, or may result in a breach of St Mary's Parish Primary School's duty of care to the student, or where students have provided information in confidence. Any refusal will be notified in writing with reasons if appropriate.

St Mary's Parish Primary School's Privacy Policy also sets out how parents, guardians, students and their family can make a complaint if they believe St Mary's Parish Primary School has interfered with their privacy and how the complaint will be handled.

St Mary's Parish Primary School may engage in fundraising activities. Information received from you may be used to make an appeal to you. We will not disclose your personal information to third parties for their own marketing purposes without your consent.

On occasions information such as academic and sporting achievements, student activities and similar news is published in school newsletters and magazines, on our intranet [and on our website]. This may include photographs and videos of student activities such as sporting events, school camps and school excursions. St Mary's Parish Primary School will obtain permissions from the student's parent or guardian prior to publication to enable St Mary's Parish Primary School to include such photographs or videos in promotional material or otherwise make this material available to the public such as on the internet. St Mary's Parish Primary School may obtain permissions annually, or as part of the enrolment process. Permissions obtained at enrolment may apply for the duration of the student's enrolment at St Mary's Parish Primary School unless the school is notified otherwise. Annually, St Mary's Parish Primary School will remind parents and guardians to notify St Mary's Parish Primary School if they wish to vary the permissions previously provided.

If you provide St Mary's Parish Primary School with the personal information of others, such as other family members, doctors or emergency contacts, we encourage you to inform them you are disclosing that information to the school and why, that they can request access to and correction of that information if they wish and to also refer them to St Mary's Parish Primary School's Privacy Policy for further details about such requests and how the school otherwise handles personal information it collects and complaints it receives.

## **ACCEPTABLE USE AND CYBERSAFETY AGREEMENT**

### **Parents and Students**

St Mary's Parish Primary School supports the rights of all members of the school community to be provided with and engage in a safe, inclusive and supportive learning environment. This extends to the use of digital tools and online communities and is underpinned by our expectation of excellence in learning and teaching, integrated technology as an effective tool to achieve this goal.

St Mary's Parish Primary School:

- Provides all students with digital technology for educational use.
- Educates students to be safe and responsible users of digital technologies
- Raises students' awareness of issues such as online privacy, intellectual property and copyright
- Supervises and supports students when using digital technologies within the classroom and establish clear protocols and procedures when working in online spaces including reviewing and considering the safety and appropriateness of online tools and communities
- Provide a filtered internet service but acknowledge that full protection from inappropriate content can never be guaranteed
- Responds to issues or incidents that have the potential to impact on the wellbeing of our students including those reported through online services
- Implements the procedures in St Mary's Parish Primary School Behaviour Management Policy when students are not following the school's expectations in safe and responsible use of the internet and digital technology
- Identifies that some online activities are illegal and as such the school is required to report this to the appropriate authority
- Supports parents/caregivers to understand safe and responsible use of digital technologies, potential issues and the strategies that they can implement at home to support their child provided in this Acceptable Use and Cybersafety Agreement and current information through newsletters and information sessions.

Care must be taken to ensure the resources are protected from harm and that no users are exposed to materials considered offensive or illegal. Students and parents should carefully read and discuss the conditions below together.

To have access to the school's digital resources, students must agree to abide by the school's Acceptable Use and Cybersafety Agreement . The following agreement covers the student's use of technology equipment (such as computers, hand held devices, camera, printers) and digital platforms, (such as internet, networks and email, social media, apps and software).

## STUDENTS

### General

- I will respect and take care of the computer equipment at all times, this means that I will not have food or drink while using them.
- I will only use the school's digital technology facilities under the supervision of school staff.
- I will only print material for educational purposes with the permission of staff.
- It is preferred that mobile phones and personal electronic devices are not brought to school. I understand that if I bring a phone or device I must hand it over to the office staff who will look after it until the end of the day when it is returned. If I am using the phone or device in the school environment, it will also be handed to the administration office and parents will be contacted to collect it.

### Network

- I will only use software purchased or approved by the school, and installed by the school.
- I will not under any circumstances access or delete personal files belonging to others, software or areas of the network which are not designated for my use.
- I will only use a USB drive when directed to by my teacher. I will always keep this in a secure location until needed.
- Content on a USB will only hold documents that are related to schoolwork that I have completed.

### Internet

- I will only access the internet during class time. Students cannot access the Internet before or after school, or during recess, unless otherwise directed and supervised by a staff member.
- I will only access sites as directed by my teacher.
- I will keep my logins and passwords private and not seek the passwords of others.
- I will use St Mary's Parish Primary School digital technology facilities, specifically the Internet, for educational, communication and research purposes only.
- I will respect the privacy and ownership of others' work and materials from websites at all times.
- Will not provide my personal details or any other student's personal details on the Internet, under any circumstance.
- I understand that the school has access to all logs of student use.
- I will not make deliberate attempts to look for, and use, material that is non educational, illegal or which would be thought of as offensive.
- If I should unknowingly navigate to a website that contains offensive material, I will turn the screen off immediately and notify my teacher. The IT administrator will then block this site (please note our school network is filtered so offensive material cannot be purposely accessed).  I will only use the school email for educational purposes, not personal use.
- I understand that if I have broken these rules, appropriate action will be taken.
- I will lose access to the technology facilities and Internet for no less than a week and my parents will be notified. I will then need to renegotiate how I use technology at school.
- As a responsible user of the technology facilities at St Mary's Parish Primary School, I will follow the rules set by the teacher based on the Digital Technology 7 Cyber Safety Policy.
- I will understand that if I have broken these rules, appropriate action will be taken. I will lose access to the technology facilities and Internet for no less than a week and my parents will be notified. I will then need to renegotiate how I use technology at school. If the misuse is a serious issue, it may lead to suspension from school. Police may need to be informed if the violation may have broken any law.

## PARENTS

- I have discussed this agreement with my child/ren.
- I will monitor my child's technology use at home.
- When engaging with St Mary's Parish Primary School using digital technology I will not send any inappropriate text messages or images.
- I have read the St Mary's Parish Primary School Digital Technology & Cybersafety Policy (available on our website) and have also discussed this policy with my child.
- I will not engage in any unauthorised sites that appear to have St Mary's Parish Primary School name or post confidential or embarrassing information or images about any members of the school community.
- I understand that if I do not adhere to the school policy it may lead to the suspension or termination of my access to the school's technology facilities and internet. Police will be informed if the violation may have broken any law.

I declare that my child and I have read, discussed and understood this Acceptable User Agreement and hereby give permission for him/her to use the St Mary's Parish Primary School's technology facilities and internet. I accept the terms of this agreement.

**Parent/Guardian's Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

I declare that my child and I have read, discussed and understand this Acceptable User Agreement, hereby giving permission for him/her to use the St Mary's Parish Primary School's technology facilities and internet. I accept the terms of this agreement.

**Parent/Guardian's Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

The school reserves the right to vary the terms of this agreement to accommodate unforeseen circumstances relating to the use of facilities by students. Variations shall be in writing signed by the Principal, and shall be distributed to students, taking effect accordingly.

## TECHNOLOGY USER AGREEMENT

At St Mary's Parish Primary School, students use technology provided by the school as an integral part of learning. Students are expected to be respectful, responsible and resilient users of technology, including their use of the internet and online accounts set up for educational purposes. St Mary's uses the internet filtering services provided by the Catholic Education of Victoria Network and password protects the local network to provide a safe learning environment for students. Student use of technology is planned by the staff and is monitored by staff during class time.

To gain access to St Mary's technology, students are expected to (in collaboration with their parents/caregivers), agree to and comply with, the expectations of the St Mary's Parish Primary School Technology User Agreement on an annual basis. Breaches of this agreement will be brought to the attention of the staff and school principal. Parents/caregivers will be informed of the situation and the student's access to technology will be reviewed in light of the breach of the agreement.

## STUDENT AGREEMENT:

### I AGREE TO THE FOLLOWING STATEMENTS AS A USER OF TECHNOLOGY PROVIDED BY MY SCHOOL:

- I will use language that is respectful in all my communications with other people online.  I will use the logon passwords provided by my teacher or the Digital Education Leader/Technician.
- I will acknowledge information created by others on the web in my learning activities and I will seek advice from staff members if necessary.
- I will not use devices to take photographs and recordings of other students or staff without their express prior permission or knowledge and I will not distribute any such images for any purpose. I will use technology only for the purposes outlined by the staff at St Mary's.
- I will not share personal information, such as family name, address, telephone number or details of my parent/caregiver.
- I will answer emails, quizzes and questionnaires only from people I know.
- I will keep my passwords private, logging out at the end of each session to ensure others cannot access my account.
- I will access and edit only my files or files shared with me for the purposes of learning.
- I will seek permission of a staff member before downloading files or uploading files. I will report immediately to a staff member or parent/caregiver if I feel unsafe when using technology.
- I will turn off the computer screen or close the lid of my personal device in the unlikely event of inappropriate material getting through the filters and report this immediately to a staff member.

I understand that breaches of the agreement may result in my access to technology being withdrawn for a period of time at the discretion of the Principal.

**Student 1 Name:**

**Student Signature/Initial:** \_\_\_\_\_

\_\_\_\_\_

**Date:** \_\_\_\_\_

I understand that breaches of the agreement may result in my access to technology being withdrawn for a period of time at the discretion of the Principal.

**Student 2 Name:**

**Student Signature/Initial:** \_\_\_\_\_

\_\_\_\_\_

**Date:** \_\_\_\_\_

I understand that breaches of the agreement may result in my access to technology being withdrawn for a period of time at the discretion of the Principal.

**Student 3 Name:**

**Student Signature/Initial:** \_\_\_\_\_

\_\_\_\_\_

**Date:** \_\_\_\_\_

## PARENT/CAREGIVER AGREEMENT:

- I agree to my child using technology at the school for educational purposes in accordance with the student agreement above.
- I understand the school will provide adequate supervision and ensure steps have been taken to minimise the risk of exposure to unsuitable material.
- I consent to my child corresponding with others, including the use of email, for educational purposes.

I consent to my child losing their technology access rights for a period of time as determined by the classroom teacher and the Principal.

Parent/Caregiver's Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## SCHOOL TUITION FEES 2020

The total Fees charged for your family will be detailed on your Term 1 account statement which will be sent home at the start of Term 1. Statements are sent home during each term showing all transactions and the progressive account balance.

You should contact the Principal if you have any concerns about paying for school fees.

### Family Fee Assistance

Family Fee Assistance is available to families eligible if they hold a current health care card. Families that qualify will receive a rebate on their fees, which means that the lesser amount of \$520 per annum is payable for school fees and capital levy rather than the full fee amount. Application forms are available from the school office.

### What are my options for paying fees?

- Fees can be paid at **any time** with **cash, cheque or credit card** at the Office.
- Fees can be paid via **Direct Debit** (as per the Direct Debit 'Schedule of Payment Dates').
- Fees can be paid utilising **Centrepay**, a Centrelink service (application forms at the Office).
- EFTPOS is **not** available.

### Please nominate below your method and frequency of fee payments for 2020:

**Method:** cash  cheque  credit card  Direct Debit  Centrepay   
**Frequency:** weekly  fortnightly  monthly  per term x 4  yearly

If you have selected to pay your fees as a yearly lump sum, please write the month you intend to make payment here:

\_\_\_\_\_. **All yearly lump sum fee payments must be made in full by 30 June 2020.**

# WAYS IN WHICH FAMILIES CAN SUPPORT THE SCHOOL

There are many ways that families can support St Mary's with the running of the school, which in turn enables us to keep our fees at a reasonable rate.

We do understand that families are busy, however, we ask that you commit to assisting with one of the following options listed below by ticking the applicable box. You will then be contacted in regard to this commitment.

- **Fundraising Committee**
- **School Fundraisers** (anything from donation of goods to assisting on a stall)
- **Working Bees** (as required including weeding, mowing)
- **Classroom Helper** (you need a current WWC and to have completed the school SMART program)

**PLEASE NOTE: Volunteers will be required to have a current Working With Children Check as well as having completed our volunteer SMART Program. These sessions are held during the school year.**

**Declaration:** I, as legal parent/guardian of the above-mentioned child/children, declare that *I have read and given consent to all matters* contained in this form.

I understand that my consent will remain valid up to and including 28 February 2021.

Parent/Caregiver Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I agree to my child being photographed while being involved in St Mary's School events and activities and that those photo may be used for educational activities/promotion of the school, including St Mary's Primary School Facebook page.

Parent/Guardian Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I agree to my child's school work being shared between teacher and parent via the Seesaw app.

Parent/Guardian Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Headlice is a problematic condition faced by all school communities. In order to best manage known treatments we request permission to respectfully examine your child's hair in order to advise you of any lice (this examination is usually conducted by our school medical officer/first aid personnel)

Parent/Guardian Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I have read and understand the Standard Collection Notice included on this form.

Parent/Guardian Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_