

PARENTS / GUARDIANS OCCUPATION GROUP CODES

Please select the appropriate group from the following list. If you are not currently in paid work but have had a job in the last 12 months, please use your last occupation to select from the list. If you have not been in paid work for the last 12 months, enter "N" into the 'occupation code' field on the enrolment form.

GROUP	OCCUPATION
A	Senior management in large business organisation, government administration and defence, qualified professionals <ul style="list-style-type: none"> ⇒ Senior executive/manager/department head in industry, commerce, media or other large organisation ⇒ Public Service Manager (Section head or above), regional director, health/ education/ police/ fire services administrator ⇒ Other administrator (school principal, faculty head, dean, library/ museum/ gallery director/ research facility director) ⇒ Defence Forces Commissioned officer ⇒ Professionals (generally have a degree or higher qualifications and experience in applying this knowledge to design, develop or operate complex systems; identify, treat and advise on problems; and teach others: <ul style="list-style-type: none"> • Health, Education, Law, Social Welfare, Engineering, Science, Computing(professional) • Business (management consultant, business analyst, accountant, auditor, policy analyst, actuary, valuer) • Air/sea transport (aircraft/ship's captain/ officer/ pilot/ flight officer/flying instructor/air traffic controller).
B	Other business managers, arts/ media/ sportspersons and associate professionals <ul style="list-style-type: none"> ⇒ Owner Manager of farm, construction, import/export, wholesale, manufacturing, transport, real estate business ⇒ Specialist Manager (finance/engineering/production/personnel/industrial relations /sales/ marketing ⇒ Financial Services Manager (bank branch manager, finance/investment/insurance broker, credit/ loans officer). ⇒ Retail sales/Services Manager (shop, petrol station, restaurant, club, hotel/motel, cinema, theatre, agency) ⇒ Arts / Media / Sports (musician, actor, dancer, painter, potter, sculptor, journalist, author, media presenter, photographer, designer, illustrator, proof reader, sportsman/woman, coach, trainer, sports official) ⇒ Associate professionals – generally have diploma /technical qualifications and support managers and professionals: <ul style="list-style-type: none"> • Health, Education, Law, Social Welfare, Engineering, Science, Computing technician (associate professional) • Business /administration (recruitment/employment/industrial relations/training officer, marketing/ advertising specialist, market research analyst, technical sales representative, retail buyer, officer/project manager) • Defence Forces senior Non-Commissioned Officer

GROUP	OCCUPATION
C	Tradesmen/women, clerks and skilled office, sales and service staff <ul style="list-style-type: none"> ⇒ Tradesmen/women generally have completed a 4 year Trade Certificate, usually by apprenticeship. All tradesmen/women are included in this group. ⇒ Clerks (bookkeeper, bank/PO clerk, statistical, actuarial clerk, accounting/inventory clerk, purchasing/ order clerk, freight/transport/shipping clerk, bond clerk, customs agent, customer services clerk, admissions clerk) ⇒ Skilled office, sales and service staff: <ul style="list-style-type: none"> • Office (secretary, personal assistant, desktop publishing operator, switchboard operator) • Sales (company sales representative, auctioneer, insurance agent/assessor/loss adjuster, market researcher) • Service (aged/disabled/refuge/ child care worker, nanny, meter reader, parking inspector, postal worker, courier, travel agent, tour guide, flight attendant, fitness instructor, casino dealer/supervisor).
D	Machine operators, hospitality staff, assistants, labourers and related workers Drivers, mobile plant, production/processing machinery and other machinery operators <ul style="list-style-type: none"> ⇒ Hospitality staff (hotel service supervisor, receptionist, waiter, bar attendant, kitchen hand, porter, housekeeper) ⇒ Office assistants, sales assistants and other assistants: <ul style="list-style-type: none"> • Office (typist, word processing / data entry/ business machine operator, receptionist, office assistant) • Sales (sales assistant, motor vehicle /caravan/parts salesperson, checkout operator, cashier, bus/train conductor, ticket seller, service station attendant, car rental desk staff, street vendor, telemarketer, shelf stacker) • Assistant/aide (trades' assistant, school/teacher's aide, dental assistant, veterinary nurse, nursing assistant, museum/gallery attendant, usher, home helper, salon assistant, animal attendant) ⇒ Labourers and related workers <ul style="list-style-type: none"> • Defence Forces – • Agriculture, horticulture, forestry, fishing, mining worker (farm overseer, shearer, wool/hide classer, farm hand, horse trainer, nurseryman, greenkeeper, gardener, tree surgeon, forestry/logging worker, miner, seafarer/fishing hand) • Other worker (labourer, factory hand, storeman, guard, cleaner, caretaker, laundry worker, trolley collector, car park attendant, crossing supervisor).
N	Not been in paid work in the last 12 months.